



The National Center on
Quality Teaching and Learning

Learning Activity Zoning



Directions: With your classroom team, fill out the form by entering the activities and transitions of one day in the left-hand column, then what the lead teacher and assistants should be doing during each of those activities and transitions.

Think about who should be leading the activity, who should be supporting the activity or transition to the next activity and who should be cleaning up from the previous activity or performing other tasks.

During transitions think about assigning one adult to clean-up the previous activity and support children who are still finishing, and another adult to begin the next activity, welcoming children and supporting their interactions. If additional adults are available, they can prepare the next activity or take care of extra tasks (i.e., taking children to the bathroom, making phone calls, organizing papers to go home in backpacks).

If you only have two staff members, fill out the columns for Staff Person A and Staff Person B.

ACTIVITIES/TRANSITIONS	STAFF PERSON A	STAFF PERSON B	STAFF PERSON C
<i>Arrival</i>	<i>Greet children and parents</i>	<i>Help children put away backpacks</i>	<i>Get tables ready for breakfast</i>
<i>Breakfast</i>	<i>At red table</i>	<i>At blue table</i>	<i>At green table</i>
<i>Transitions</i>	<i>Signal transition/blow bubbles</i>	<i>Clean up breakfast tables</i>	<i>Help children to transition</i>

